

Report

Cabinet

Part 1

Date: 18 July 2018

Subject May Revenue Budget Monitor

Purpose The purpose of this report is to give Cabinet an early indication of the revenue financial forecast position and the issues affecting financial management during 2018/19.

Author Head of Finance

Ward All

Summary As at May 2018, the Councils revenue budget is forecasting an underspend of c£1,828k, including the use of the Councils People services and general budget contingencies, as explained below.

In summary, there are forecast overspends within service areas of £5,362k, excluding schools, balanced by underspending/ better income in non-service areas, including the general and People area specific contingency, of £5,298k. The overall underspend noted above is created by some unexpected and one-off income that were received in April/ May – Leisure related VAT rebates (£773k), back-dated NNDR rebates (£467k) and additional income distribution from the crematorium (£385k). Without these, the position would be finely balanced.

People services have plans in place as to how to reduce spend in out of county Special Education Needs (SEN) and Children's placements and are making progress in implementing solutions for children's placements by increasing its own provision, at lower cost. All aspects of the plan will be delivered as soon as possible.

The same pattern of overspending in 3-4 service areas, mitigated by under-spending / better income in non-service areas continue as last year. This pattern was anticipated when the budget was set, with a specific 'People's services' budget contingency of £2.2m agreed to contribute towards management of the risk of continued overspending in these areas, pending action to reduce costs. This, alongside continued underspending / better income in non-service areas – was deemed sufficient to maintain a deliverable budget.

In addition, budgets set by schools for 2018/19 will see them overspending their available funding by c£2.5m which will reduce a significant number of school's individual reserves to almost zero.

The level of forecast overspending within service areas has significant consequences for the Council's work on its medium term financial plan (MTFP). In the context of significant savings needed to be found, failure to stabilise and reduce spend permanently in these current areas of overspending will increase our budget challenge.

Proposal

Cabinet is asked to:

- Note the overall budget forecast position including use of all budget contingencies to balance current forecast service overspending;
- Agree to instruct all areas of the Council to maintain robust financial management;
- Note the level of undelivered savings within each directorate and the risks associated with this;
- Note the forecast movements in reserves;
- Note the projected balances of individual schools over the next year.

Action by

Cabinet Members / HoF / SLT / CMT confirm plans to:

- promote and ensure robust forecasting throughout all service areas;
- reduce over-spending within People and Place Directorates;
- manage/ mitigate those projects that are unable to deliver required Medium Term Financial Plan (MTFP) savings.

Timetable

On going

This report was prepared after consultation with:

Strategic Directors
Head of Finance
Heads of Service
Budget Holders
Accountancy Staff

Overview

1. Given the demands for services, the Council has managed its budget well over the last year with services being provided and performance improving at the same time. The 2017/18 outturn position reported an underspend position, due to (i) the unexpected receipt of almost £1m in external grants to deal with social care pressures at year end and (ii) reduction in its bad debt provision of c£300k.
2. The significant service area overspending and key issues reported last year already feature as budget risks in 2018/19 -Children's out of area placements, Adults community care and special education needs. This was anticipated when the 2018/19 budget was agreed and a £2.2m 'People's services' contingency was approved to contribute towards funding/ managing the budget risk of continued overspending in these areas, pending action to reduce costs. Continued underspending / extra income was also expected in non-service areas to balance the overall budget risks at that point. This initial forecast confirms this approach in that the service area overspending at c£5.3m is balanced out by non-service savings plus the specific people service contingency and the general budget contingency. Based on current forecasts – all budget contingencies are needed to fund service area overspending

Summary Budget Position

3. The current 2018/19 forecast represents variances in the following key areas:

	£'000
Overspending in service areas (exc. Schools)	5,362
Overspends in Schools	<u>2,525</u>
Service area overspends	7,887
Schools reserves transfer to cover school overspends	(2,525)
<i>Non Service underspends:</i>	
Savings on C Tax benefit rebates – lower claimant No's	(1,621)
'People services' budget funding / risk contingency	(2,200)
General revenue budget contingency	(1,473)
Other	(271)
Total	(203)
<i>One-off / unexpected income:</i>	
Rates/ Crematorium rebate	(852)
VAT Reclaim (Sports & Leisure Services)	(773)
Net Underspend	(1,828)

4. Service areas overall are projecting an overspend of £5,362k (exc. schools/ capital financing), matched by mitigating underspends in 'non-service' budgets and the Peoples and general revenue budget contingencies. The underspend is a result of the unexpected / one-off income received from historical VAT claims, NDR rebates and additional income from the crematorium service. Without these, the budget would be finely balanced. Reducing spend in the 3 areas noted must be key priorities in going forward as (i) non-service underspending cannot be guaranteed longer term (ii) they contribute to the budget challenge for 2019/20 and beyond, and (iii) actions to reduce spend will take time to implement.

Main Areas of Budget Variances

5. The following section highlights the key areas that contribute to the overall Council position:

- (i) recurring pressures identified in the 2017/18 outturn position;
- (ii) forecast delivery of 2018/19 savings (and previous years) to date;
- (iii) other key emerging risks/ opportunities

(i) Recurring Pressures

6. As noted within the previous year (2017/18) revenue outturn report, there are three key areas of overspending which are likely to continue given the demand and costs for services. Unless sufficient mitigation is identified these areas are likely to impact 2018/19 financial management.

	2017/18 Outturn Variance Over/ (Under) spend	2018/19 Forecast Variance Over/ (Under) Spend	2018/19 Investment (Additional budget)	Worsening/ (Improvement) since 2017/18 (after investment)	Notes
	£'000	£'000	£'000	£'000	
Children & Family Services					
Out of area residential placements	2,426	1,843	(800)	217	Although there was additional investment of £800k in this area for 2018/19 the overspending has continued to grow by c£200k compared to 2017/18 levels. The 2018/19 budget is able to accommodate 15 placements at an average cost however there are currently 25 placements. The Service will be looking to target a suitable cohort of 4 individuals to hopefully bring back to in-house provision.
Adult & Community Services					
Community Care	1,016	897	0	(119)	£139k was the net outturn for 2017/18 including one off grant funding in respect of winter pressures - without this additional funding community care would have reported a gross overspend of £1,016k. Although the number of users accessing community care packages have increased from 1,488 (March 2018) to 1,508 the package costs are lower.
Education					
Special Educational Needs (SEN)	1,166	1,538	0	372	The 2018-19 SEN OOC budget can accommodate 107 placements at an average cost of £34k. There is a wide range of costs for placements that are currently procured. Placements ranging between £60k and £70k account for 14% of the total number of placements and one placement in particular cost the Authority £112k. The actual number of pupils accessing out of county placements as at May are 131. As at March 2018 there were 126.
SERVICE AREA SUBTOTAL	4,608	4,278	(800)	470	

(ii) Delivery of Medium Term Revenue Plan (MTRP) Savings:

7. The following table shows the forecast delivery of savings across directorates. In the main this shows good performance on achievement of these savings with 94% of total savings forecasted for full delivery. The balance of almost £600k remains significant in financial terms and unless there is management action to mitigate, this will remain as a recurring issue and cause pressure in 2018/19 and beyond. The main areas reporting a shortfall against target include:

- Children & Young People - Reduction in expenditure on placements for Looked After Children (£167k)
- Adult & Community Services – Reduction in various budgets (£86k)
- Education – Remodelling of Pupil Referral Unit (£285k)

2018/19 Financial Improvement Programme (FIP) by Directorate

By Portfolio	People	Place	Corporate	Non Service	Total 18/19
2018/19 MTRP Target (£) Total	£3,531,000	£1,244,000	£615,000	£3,488,000	£8,878,000
Total Savings Realised by Year End 2018/19	£2,993,000	£1,220,592	£615,000	£3,488,000	£8,316,592
Variation to MTRP Target	-£538,000	-£23,408	£0	£0	-£561,408
Variation % to MTRP Target	-15%	-2%	0%	0%	-6%

8. Although, in 2017/18, there were significant projects outstanding in respect of undelivered savings the Head of StreetScene services has realigned budgets alongside the Finance Business Partner and identified permanent mitigation to ensure that these balances are delivered during 2018/19. These will continue to be monitored throughout 2018/19 to ensure all are fully delivered.

(iii) Other Emerging Risks/ Opportunities

Adult & Community Services

- Adult services staffing including agency costs - £153k overspend;
- In house residential and non-residential fee income shortfall - £92k overspend.

Children & Young People Services

- Fostering services and inter agency adoption - £722k overspend;
- Kinship allowances saving – (£155k)
- Staff savings – (£199k).

Education

- Bridge Achievement Service - Increase in demand, high levels of sickness - £230k overspend.

Regeneration, Investment & Housing

- Provision market - £113k overspend due to increased demand for response/ planned maintenance and refuse collection.

Streetscene & City Services

- Shortfall in grounds income - £130k overspend;
- Southern Distributor Road (SDR) – delayed works from 2017/18 - £81k overspend.

Law & Regulation

- Staff overspends including unachieved vacancy provision - £242k overspend;
- Income opportunities within public protection – (£233k) saving;
- Unachieved CCTV income - £60k overspend.

Schools

9. The forecast for schools shows a significant movement from school reserves (£2,525k). Appendix 3 shows a detailed analysis of schools funding and reserve movements over the next year. A summary table has been included below:

Sector	Balance 31/03/18	Budgeted In year Movement 2018/19	Balance 31/03/19	Funding 18/19 (inc Post 16)	Schools in deficit as at 31 March	
	£	£	£	£	2018	2019
Nursery	1,405	988	2,393	471,122	1	1
Primary	3,000,418	(1,408,071)	1,592,347	48,464,788	0	2
Secondary	748,086	(2,414,144)	(1,666,058)	44,863,918	2	5
Special	107,532	(204,016)	(204,666)	4,547,030	1	2
Schools Contingency	0	0	0	1,236,971		
Total	3,857,441	(4,025,243)	(275,984)	99,583,829	4	10

- It should be noted that the budgeted in-year movement does not recognise additional income (grant & other compensation) that schools may receive during the financial year. Based on historic trends this could be in the region of £1-1.5m, though this can't be predicted with any certainty;
- Ten schools are anticipating a negative balance position at the end of the current financial year, one from nursery, two each from the primary and special sectors and five from the secondary sector (note that although two secondary schools are showing a deficit position they have recently advised they are putting actions into place to remedy this). The cumulative forecast deficit for these schools is £1.8m. Projected school balances as at 31st March 2019 highlights that most schools will have minimal balances remaining at this time and the likelihood is that most schools will report a deficit position in 2020; unless action to reduce spend is taken;
- The schools resources team continues to support and challenge these schools and support ongoing work on deficit plans where appropriate.

Use of reserves

10. Appendix 4 illustrates the planned movements in reserves throughout the year. Cabinet should note the opening balance as at 31st March 2018, forecasted planned transfers in/ (out) of reserves in 2018/19 and the forecast balance as at 31st March 2019. Current projections suggest that 12% of the Councils reserve will be used by the end of the financial year which is in line with planned and expected use. The general fund reserve is at the minimum level required (£6.5m) representing 2% of the overall net budget.

Timetable

Ongoing

Risks

Risk	Impact of Risk if it occurs* (H/M/L)	Probability of risk occurring (H/M/L)	What is the Council doing or what has it done to avoid the risk or reduce its effect	Who is responsible for dealing with the risk?
Risk of overspending	H	M	Regular forecasting and strong financial management Revenue budget contingency	
Poor forecasting	M	M	Better forecasting in non-service areas where large variances occurred in 16/17 Review and refinement in service areas of risk based predictive models CX/HoF setting out clear expectations	AHoF SFBP's and budget managers CX / HoF

* Taking account of proposed mitigation measures

Links to Council Policies and Priorities

Strong financial management underpins services and medium term financial planning.

Options Available and considered

In terms of the financial position and financial management, there are no options – service areas do need to bring about improvements in their financial management and work with finance support teams to deal with base budget issues via a mixture of management action to manage issues and/or re-allocate budgets as appropriate. This will also need to include a review of budget issues to resolve in the 2018/19 budget, where required and necessary.

Preferred Option and Why

Given that there may be potential for the position to worsen, Cabinet is asked to note the current position and the risks of this changing and decide what corrective action is to be taken to reduce the forecast overspend to budgeted levels.

Comments of Chief Financial Officer

1. The current forecasts points towards a finely balanced position and the underspend comes mainly from one-off sources. Bringing spend down as fast as possible in the 3 main overspending areas must remain a priority as they have significant impact on the in-year financial management position as well as future year budgets.
2. Council Tax collection will be forecasted in the June / July monitor when there will be sufficient data to inform a first forecast here. It cannot be guaranteed but we should expect this area to generate a surplus on the budget.
3. The use of both sets of revenue budget contingency at this early stage is a concern but the one-off income provides a good level of mitigation against financial issues that may develop this year.

Comments of Monitoring Officer

There are no specific legal issues arising from the Report, at this stage.

Comments of Head of People and Business Change

The report on the revenue monitor does not show any specific staffing issues, although clearly issues will arise if robust monitoring and management of budgets does not take place.

The report notes that any future reductions in funding will need to reflect and be consistent with the sustainable development principle's five ways of working in the Wellbeing of Future Generation (Wales) Act 2015.

Comments of Cabinet Member

The current financial position is concerning and we need all Cabinet Members with Heads of Service to bring forward actions to address.

Local issues

N/A

Scrutiny Committees

N/A

Equalities Impact Assessment and the Equalities Act 2010

N/A

Children and Families (Wales) Measure

N/A

Wellbeing of Future Generations (Wales) Act 2015

This update is against a backdrop of prolonged pressure on public services as a combination of reduced income, rising demands on services, increased expectations, compliance with new legislation and the increasing costs of running services which has seen the delivery of significant budget savings over the last five years. Any future reductions in funding will need to reflect and be consistent with the five principles underpinning the Wellbeing of Future Generation (Wales) Act 2015.

Consultation

N/A

Background Papers

Cabinet Paper – May 2018 – Revenue budget outturn

- Appendix 1 Revenue Summary Monitor – May 2018
- Appendix 2 Revenue Summary Monitor by Activity – May 2018
- Appendix 3 Schools Funding and Balances
- Appendix 4 Planned Movement in Reserves

APPENDIX 1 Revenue Summary Monitor – May 2018

Summary Revenue Budget	Apr-18	Current	Projection	(Under)/Over
2018/2019	Approved Budget	Budget		
	£'000	£'000	£'000	£'000
PEOPLE				
Children & Young People	22,400	22,400	24,580	2,180
Adult & Community Services	44,529	44,529	45,721	1,193
Education	14,561	12,687	14,433	1,746
Schools	93,262	92,977	95,502	2,525
	174,752	172,592	180,237	7,644
PLACE				
Regeneration, Investment & Housing	10,028	10,020	10,108	88
Streetscene & City Services	20,806	22,914	23,075	161
	30,834	32,934	33,183	249
CHIEF EXECUTIVE				
Directorate	599	599	578	(21)
Finance	3,087	3,084	3,079	(5)
People & Business Change	6,989	7,055	6,961	(94)
Law & Regeneration	6,904	6,919	7,033	114
	17,579	17,657	17,651	(6)
CAPITAL FINANCING COSTS & INTEREST				
Capital Financing Costs MRP	7,489	7,489	7,489	-
Interest Payable	9,085	9,085	9,085	-
Interest Receivable	(37)	(37)	(37)	-
Investment Props				-
PFI	8,543	8,543	8,543	-
	25,080	25,080	25,080	-
SUB TOTAL - SERVICE/CAPITAL FINANCING	248,245	248,263	256,151	7,887
CONTINGENCY PROVISIONS				
General Contingency	1,473	1,473	1,473	-
Restructuring / Other Savings				-
Centralised Insurance Fund	570	570	570	-
Non Departmental Costs	5	5	5	-
Other Income & Expenditure	3,168	3,152	(917)	(4,069)
	5,216	5,200	1,131	(4,069)
LEVIES / OTHER				
Discontinued Operations - pensions	1,592	1,576	1,533	(43)
Discontinued Operations - Ex Gratia Payments	2	2	3	1
Levies - Drainage Board, Fire service etc	8,330	8,346	8,361	15
Non distributed grants				-
CTAX Benefit Rebates	12,599	12,597	10,976	(1,621)
Extraordinary Items				-
Charity Rate Relief				-
	22,523	22,521	20,873	(1,648)
TRANSFERS TO/FROM RESERVES				
Base budget - Planned Transfers to/(from) Reserves	(1,388)	(1,388)	(1,388)	-
Earmarked reserves: Queensbury Loan				-
Earmarked reserves: Transfer to/(from) Capital				-
Earmarked reserves: Transfer to/(from) Schools			(2,525)	(2,525)
Earmarked reserves: Transfer to/(from) Schools Redundancy				-
Invest to Save Reserve			1,450	1,450
Invest to Save Reserve (from)			(1,450)	(1,450)
	(1,388)	(1,388)	(3,913)	(2,525)
TOTAL	274,596	274,596	274,242	(355)
Funded by				
WAG funding (RSG & NNDR)	(212,790)	(212,790)	(212,790)	-
Council Tax	(61,806)	(61,806)	(61,806)	-
Council Tax Surplus				-
TOTAL	-	0	(355)	(355)

APPENDIX 2 Revenue Summary Monitor by Activity – May 2018

Summary Revenue Budget					
	Apr-18	Current	Projection	(Under)/Over	Notes
2018/2019	Approved Budget	Budget			Explanation as required
	£'000	£'000	£'000	£'000	
PEOPLE					
Children& Young People	22,400	22,400	24,580	2,180	
SOC5 First Contact	0	0	0	0	
SOC19 Pathway Team	1,597	1,597	1,587	(10)	
SOC20 Leaving Care	811	811	714	(97)	Budget pressure of £92k added into 18-19 budgets not being used. Low take up from WIR provision
SOC21 Sthwrk 16+ Homeless	26	26	26	0	
SOC22 LAC Family Contact	98	98	98	0	
SOC23 Child Safegrnd & Miss	139	139	119	(20)	
SOC24 Child & Fam Mgt Acct	311	314	250	(64)	Savings from Vacant SM [1.5 fte] for 6 months and lower costs for new SM as commencing at bottom of grade.
SOC26 Integ Fam Supp Serv	1,478	1,475	1,541	66	Error in budget setting. Staffing costs excluded for 1.5FTE Social Workers for Team around the Cluster project. Income recovery [£66,504] from Schools included within 18-19 Budget in error
SOC27 SE Wales Adoption	512	512	725	213	Forecast now includes provision for 12 placements to be made during 18-19.
SOC28 Child Protection	4,307	4,307	4,186	(121)	Savings from vacant posts in several teams
SOC30 NCC Child Res	2,059	2,059	2,038	(22)	
SOC31 Out of Auth Res Plac	2,719	2,719	4,562	1,843	Increased number of OOA placements, now up to 25 individuals
SOC32 Ind Foster Ag Plac	1,294	1,294	1,755	461	Increased number of IFA placements, now up to 47 individuals
SOC33 In-House Fostering	4,084	4,084	4,135	51	Increased number of in-house fostering placements, now at 201. Budget can afford 193 in 18-19. Jun 17 actual was 175. The increased fostering placement costs have been partly offset by reduced spend on Career and Specialist Carers
SOC34 Kinship Payments	1,096	1,096	941	(155)	Guardianship numbers seemed to have plateaued. A £144k Net MTRP pressure that has been added into 18-19 budgets appears now not to be required.
SOC35 Education Supp Team	118	118	121	4	
SOC36 Direct Pay Child Serv	161	161	178	17	
SOC37 S17 Child Dis Aid	30	30	30	0	
SOC38 Adoption Allowances	296	296	325	29	
SOC39 Child Safeguard	590	590	576	(15)	
SOC40 Youth Offending Service	675	675	675	0	

Summary Revenue Budget					
	Apr-18	Current	Projection	(Under)/Over	Notes
2018/2019	Approved Budget	Budget			Explanation as required
	£'000	£'000	£'000	£'000	
PEOPLE					
Adult & Community Services	44,529	44,529	45,721	1,193	
SOC1 Home Care & Extra Care	1,742	1,742	1,731	(11)	
SOC2 Older People Res Units	2,560	2,487	2,545	58	Mainly income shortfall residential & non residential fees
SOC3 Supp Living Agency	690	690	677	(13)	
SOC4 Day Opportunities	1,237	1,230	1,254	24	
SOC5 First Contact	426	465	491	27	
SOC6 SMAPF	0	0	0	0	
SOC7 Integrated OT Total	623	623	608	(15)	
SOC8 Centrica Lodge Resp	222	222	222	0	
SOC9 Community Care Teams	1,899	1,952	2,153	202	Staffing overspend due to sickness, Approved Mental Health Practitioner training and use of agency prior to outsourcing due to TUPE legislation.
SOC10.1 Com care Residential Packages	17,988	17,988	17,797	(191)	Reduction of 3 residential packages since April
SOC10.2 Com care Supported Living Packages	6,642	6,642	8,574	1,932	Numbers of packages exceed budget available
SOC10.3 Com Care Non Residential Packages	11,266	11,109	11,830	721	Increase of 26 packages since April
SOC10.4 Com Care Packages Income	(8,394)	(8,243)	(9,363)	(1,121)	Additional income from com care packages based on individual assessment
SOC11 Community Care Packages-Mental Health	2,377	2,377	1,950	(427)	Underspend on residential package costs
SOC12 Frailty Pooled Budget	1,974	1,920	1,920	0	
SOC13 Adults Mgt Account	574	651	627	(24)	
SOC14 Service Dev & Comm	917	827	859	32	
SOC15 Supporting People Gen	183	183	194	10	
SOC16 Adult Serv Cont Sup	1,072	1,132	1,132	0	
SOC17 Telecare Contract	82	82	67	(15)	
SOC18 Adult Safeguard Tot	449	449	453	4	
Education	14,516	12,643	14,389	1,746	
EDU2 School Based Counsel	206	206	206	0	
EDU4 Psychology Services	357	357	357	0	
EDU5 SEN Team	296	292	292	0	
EDU6 SEN Recoup OOC	3,149	3,149	4,351	1,202	Demand higher than budget. Income less than target due to lack of places in Newport to sell.
EDU7 SEN Equip & Resource	95	95	95	0	
EDU8 SEN Local Provision	156	159	355	196	Cost avoidance, in house provision which is more cost effective than Out of County provision.
EDU9 Inclusion Mngt Account	442	442	442	0	
EDU10 Education Welfare Service	344	344	344	0	
EDU11 Bridge Achievement Centre	728	1,013	1,244	231	Increase in demand, high levels of sickness (no budget for cover). Different work streams taking place with regards to HR, Finance, Audit, reviewing the full service provision.

Summary Revenue Budget					
	Apr-18	Current	Projection	(Under)/Over	Notes
2018/2019	Approved Budget	Budget			Explanation as required
	£'000	£'000	£'000	£'000	
PEOPLE					
EDU12 EIG-Education Improvement Grant	471	471	471	0	
EDU13 GEMS	(14)	(14)	(14)	0	
EDU14 Breakfast Clubs	324	324	324	0	
EDU15 School Meals Repairs & Maintenan	282	282	282	0	
EDU16 Educ Mngt-Mngt Team	200	249	249	0	
EDU17 Educ Mngt-Non Team	(394)	(443)	(465)	(22)	
EDU18 Service Dev & Bus	224	199	199	0	
EDU19 School Admissions & Appeals	267	242	242	0	
EDU20 21CS Programme	84	84	84	0	
EDU21 Early Years & Integ	1,057	1,057	1,057	0	
EDU22 Redund & Superann	1,013	1,013	1,013	0	
EDU23 Joint Services	1,447	1,447	1,447	0	
EDU24 Transport	3,782	1,674	1,814	140	Demand higher than budget. Forecast to be confirmed in September as all contracts will be out to tender in the Summer.
Schools	93,306	93,021	95,546	2,525	
EDU01 Schools	93,262	92,977	95,502	2,525	
EDU1 Schools - Durham Road PFI	44	44	44	0	
	174,750	172,593	180,237	7,644	
PLACE					
Regeneration, Investment & Housing	10,028	10,020	10,109	88	
RIH1 Homelessness	871	733	728	(4)	
RIH2 Strategy & Dev	250	256	250	(7)	
RIH3 Housing Needs	709	837	756	(82)	Staffing underspend as a result of delays to recruitment and vacancies in year due to sickness in team.
RIH4 Private Sector Housing	93	73	94	21	
RIH5 Com & Ind Portfolio	(976)	(1,144)	(1,088)	56	Overspend anticipated on response repairs across the C&I portfolio and vacant properties.
RIH6 Provision Market	(133)	(200)	(87)	113	Overspends against building repairs and refuse expected also the NORSE notification of a rent under recovery also reported. Quarterly reconciliation of income will be completed in June period.
RIH7 Civic Centre Facilities Management	659	624	691	68	Overspends relate to grounds maintenance and refuse costs - service manager in discussions with Streetscene colleagues to try and reduce the pressures across the ipu where possible.
RIH8 Station Buildings	365	342	385	43	
RIH9 Centralised Properties	3,896	4,190	4,098	(92)	Over recovery of profit share income relating to 2017/18.
RIH10 Carbon Reduction	328	328	293	(34)	
RIH11 Building Control	24	14	5	(9)	
RIH12 Plan & Dev Mngt Acc	114	114	119	5	
RIH13 R+R Pooled Admin	44	39	41	2	

Summary Revenue Budget						
2018/2019		Apr-18	Current	Projection	(Under)/Over	Notes
		Approved Budget	Budget			Explanation as required
		£'000	£'000	£'000	£'000	
	RIH14 Urban Regeneration	260	297	306	9	
	RIH16 Development Mngt	314	299	286	(13)	
	RIH17 Planning Pol & Imp	215	216	221	5	
	RIH18 Local Dev Plan	72	72	72	0	
	RIH19 Community Centres	194	193	212	19	
	RIH20 Comm Dev Core	199	197	171	(26)	
	RIH21 Youth Core	276	271	269	(2)	
	RIH22 City Playschemes	91	93	93	0	
	RIH23 Adult Education	(100)	(100)	(104)	(4)	
	RIH24 Libraries	1,066	1,080	1,080	0	
	RIH25 Museum & Art Gallery	397	404	404	0	
	RIH26 Medieval Ship	73	67	64	(4)	
	RIH27 Partnerships	174	174	173	(1)	
	RIH28 Tredegar House & Grounds	399	399	399	0	
	RIH29 14 Locks	21	21	21	0	
	RIH30 Transporter Bridge	116	116	131	15	
	RIH31 CD Communities First	1	0	0	0	
	RIH32 Work & Skills Employ	(0)	0	0	0	
	RIH33 Work & Skills Europe	0	0	0	0	
	RIH34 Families First	0	0	0	0	
	RIH35 Flying Start	1	0	0	0	
	RIH36 Monwel	(7)	(6)	(4)	2	
	RIH37 Youth	22	22	31	8	
	Streetscene & City Services	20,806	22,914	23,075	161	
	STR1 Env Serv	752	773	733	(40)	
	STR2 Cemeteries	(494)	(494)	(501)	(8)	
	STR3 Public Transport	1,104	1,099	1,089	(10)	
	STR4 Asset Management	371	371	398	26	
	STR5 Street Lighting	2,365	2,312	2,318	6	
	STR6 Senior Management Team	(27)	303	299	(4)	
	STR7 Traffic Mngt & Street	(34)	5	17	12	
	STR8 Road Safety	212	182	156	(26)	
	STR9 Leisure Trust	2,870	2,842	2,842	0	
	STR10 Waste Disposal Site	(287)	(419)	(387)	33	
	STR11 Sustainable Waste	2,714	1,999	1,976	(23)	
	STR12 Refuse Collection	2,540	3,057	3,054	(3)	
	STR13 HWRC	361	411	400	(11)	
	STR15 Drainage Operations	662	654	656	3	
	STR16 Fleet Management	2,139	2,106	2,097	(10)	
	STR17 Grounds Maint	927	848	977	129	Reduction in income forecast (130k)
	STR18 Highways	1,601	1,669	1,669	(0)	

Summary Revenue Budget						
	2018/2019	Apr-18	Current	Projection	(Under)/Over	Notes
		Approved Budget	Budget			Explanation as required
		£'000	£'000	£'000	£'000	
	STR19 SDR South Distrib Road	(115)	(116)	(35)	81	Delay in contracted works due to change of contractor and increased associated costs
	STR20 Off Street Parking	(312)	(332)	(330)	3	
	STR21 Street Cleansing	1,510	1,599	1,604	5	
	STR23 Depot Salaries	160	160	160	0	
	STR24 Winter Maintenance	128	128	128	0	
	STR25 Public Features	52	42	42	0	
	STR26 Customer Services	1,491	1,533	1,496	(36)	
	STR27 Benefits	115	73	107	34	
	STR28 Home to School Transport	0	2,108	2,108	0	
		30,834	32,934	33,183	249	
CHIEF EXECUTIVE						
	Directorate	599	599	578	(21)	
	Finance	3,087	3,084	3,079	(5)	
	FIN1 Accountancy	2,060	2,060	2,054	(6)	
	FIN2 Internal Audit	347	347	349	2	
	FIN3 Purchase to Pay	125	125	125	0	
	FIN3 Purchase to Pay (+£78k)	97	97	100	3	
	FIN4 Strategic Procurement	336	336	302	(34)	£29k projected underspend of staffing due to two vacancies in the team and additional income on card rebates of £5k
	FIN4 Strategic Procurement (-£78k)	(97)	(97)	(100)	(3)	
	FIN5 Council Tax & NNDR	58	58	96	38	£41k projected overspend on NNDR due to the amount of grant income that will be received this year
	FIN6 Debtors	161	158	153	(5)	
	People & Business Change	6,989	7,055	6,961	(94)	
	PBC1 HR Strategy & Op	478	478	460	(18)	Includes projected overspends of £15k for production of the Corporate Plan and £20k for an IT review which is offset with an over achievement of Fair Funding income
	PBC2 HR Emp Serv	502	429	400	(29)	£33k projected underspend of staffing due to a member of the team covering maternity within the HR Team and there are currently no plans to backfill this post
	PBC3 Business Chg Improv	425	348	296	(52)	The manager post will become vacant from mid July and there are currently no plans to recruit for the rest of the financial year
	PBC3 Business Chg Improv (£292k) / PBC4 Perfor	0	0	0	0	These posts have now transferred to the Newport Intelligence Hub team

Summary Revenue Budget					
	Apr-18	Current	Projection	(Under)/Over	Notes
2018/2019	Approved Budget	Budget			Explanation as required
	£'000	£'000	£'000	£'000	
PBC5 Com Cohesion	21	21	21	0	
PBC6 Partnership	518	518	518	0	
PBC7 Partnership & Policy	482	487	487	0	
PBC8 Health and Safety	178	178	176	(2)	
PBC9 Social Services	233	233	233	0	
PBC10 Digital	245	245	245	0	
PBC11 Info Gov & Dev	162	225	210	(15)	
PBC12 Shared Res Serv	3,202	3,211	3,211	0	
PBC13 Document Services	257	257	279	22	
PBC14 Spatial Data Unit / PBC15 Gazetteer & Add	286	425	425	0	
Law & Regeneration	6,904	6,919	7,033	114	
LAW1 Comms & Market	595	564	562	(2)	
LAW2 Registrars	123	127	165	38	£38K overspend on staff in line with 17/18. Budget will be monitored closely as it needs to cope with demand following an increase in registration activity.
LAW3 Demographic Services	519	548	547	(1)	
LAW4 Members Allowances	1,050	1,067	1,067	0	
LAW5 Electoral Reg	228	228	228	0	
LAW6 Legal	1,299	1,294	1,279	(15)	
LAW7 Land Charges	(117)	(117)	(117)	0	
LAW8 Insurance	880	881	872	(9)	
LAW9 Comm Safety	743	743	848	105	£64K reduction in CCTV income. £14K unachieved MTRP savings. £14K salary relating to the Anti-Social Behaviour Manager due to a delay in implementing a restructure.
LAW10 Environmental health	991	991	1,020	29	Vacancy provision.
LAW11 Trading Standards	724	724	754	30	Forecasting a reduction in Dog Control income based on 17/18. There is also a £20K vacancy provision for Trading Standards.
LAW12 Licensing	(131)	(131)	(192)	(61)	Increase in income based on trends and outturn in previous years.
	17,579	17,657	17,651	(6)	
TOTAL SERVICE AREA	223,163	223,184	231,071	7,887	

APPENDIX 3 – Schools Funding and Balances

School	Opening Balance	Movement In	Closing Balance	Final Funding	Schools in Deficit 31 March	
	31/03/18	Reserves 2018/19	31/03/19	2018/19	2018	2019
	£	£	£	£		
Fairoak Nursery	16,527	(1,584)	14,943	201,747		
Kimberley Nursery	(15,122)	2,573	(12,549)	269,375	Y	Y
Total Nursery Schools	1,405	989	2,394	471,122		
Alway Primary	49,365	(12,404)	36,961	1,412,135		
Caerleon Lodge Hill Primary	42,035	(3,627)	38,408	938,128		
Charles Williams Cw Primary	134,136	(66,507)	67,629	1,605,780		
Clytha Primary	30,213	(15,037)	15,176	773,078		
Crindau Primary	169,288	(67,820)	101,468	1,298,984		
Eveswell Primary	254,930	(147,036)	107,894	1,409,638		
Gaer Primary	33,244	(10,953)	22,291	1,474,579		
Glan Usk Primary	47,265	(32,907)	14,358	1,944,247		
Glasllwch Primary	68,103	(61,684)	6,419	698,725		
High Cross Primary	31,456	(47,750)	(16,294)	896,982		Y
Jubilee Park Primary	46,499	(20,322)	26,177	802,372		
Langstone Primary	88,510	(51,774)	36,736	1,012,559		
Llanmartin Primary	44,324	(38,716)	5,608	751,087		
Lliswerry Primary	48,883	(21,859)	27,024	1,915,823		
Maesglas Primary	27,081	(13,069)	14,012	913,580		
Maindee Primary	35,101	(21,278)	13,823	1,556,413		
Malpas Church In Wales Primary	69,915	(37,499)	32,416	1,117,831		
Malpas Court Primary	74,068	(63,948)	10,120	1,045,556		
Malpas Park Primary	55,804	(37,935)	17,869	741,088		
Marshfield Primary	77,780	(44,196)	33,584	1,285,794		
Millbrook Primary	95,198	(65,043)	30,155	953,667		
Milton Primary	21,097	16,169	37,266	1,507,464		
Monnow Primary	145,753	(50,915)	94,838	1,362,574		
Mount Pleasant Primary	22,136	(18,269)	3,867	788,515		
Pentrepoeth Primary	49,759	(35,349)	14,410	1,304,659		
Pillgwenlly Primary	151,884	(69,911)	81,973	2,068,572		
Ringland Primary	22,225	(16,886)	5,339	1,009,806		
Rogerstone Primary	41,201	(36,970)	4,231	1,984,012		
Somerton Primary	45,520	(24,858)	20,662	636,707		
St. Andrews Primary	38,248	203	38,451	2,131,012		
St. Davids Rc Primary	72,110	(59,397)	12,713	677,322		
St. Gabriels Rc Primary	36,762	(12,652)	24,110	537,246		
St. Josephs Rc Primary	39,655	(4,173)	35,482	649,305		
St. Julians Primary	183,548	(66,463)	117,085	1,961,361		
St. Marys Rc Primary	68,693	(36,193)	32,500	1,155,344		
St. Michaels Rc Primary	20,602	(18,109)	2,493	683,577		
St. Patricks Rc Primary	45,578	(4,858)	40,720	678,687		
St. Woolos Primary	6,800	(10,376)	(3,576)	1,007,940		Y
Tredegar Park Primary	76,756	9,126	85,882	1,438,975		
Ysgol Gymraeg Bro Teyrnon	164,795	(26,081)	138,714	574,901		
Ysgol Gymraeg Casnewydd	93,607	(13,686)	79,921	1,094,659		
Ysgol Gymraeg Ifor Hael	130,492	(47,061)	83,431	664,105		
Total Primary Schools	3,000,418	(1,408,071)	1,592,347	48,464,789		
Bassaleg School	317,850	(306,973)	10,877	6,871,773		
Newport High	15,410	(53,620)	(38,209)	4,891,004		Y
Caerleon Comprehensive	(109,030)	(523,556)	(632,586)	5,980,959	Y	Y
The John Frost School	81,748	(83,375)	(1,627)	5,387,172		
Llanwern High	138,830	(114,647)	24,183	4,432,875		
Lliswerry High	(255,561)	(455,816)	(711,377)	3,729,805	Y	Y
St Josephs R.C. High	179,172	(231,747)	(52,574)	5,673,165		
St Julians School	237,305	(482,062)	(244,757)	6,983,164		Y
Ysgol Gyfun Gwent Is Coed	142,361	(162,349)	(19,988)	914,000		Y
Total Secondary Schools (inc Post 16)	748,086	(2,414,144)	(1,666,058)	44,863,917		
Maes Ebbw Special	(13,993)	(96,349)	(96,349)	3,576,567	Y	Y
Bryn Derw	121,524	(107,666)	(107,666)	970,463		Y
Total Special Schools	107,532	(204,016)	(204,666)	4,547,030		
Total	3,857,441	(4,025,242)	(275,983)	98,346,858	4	10

APPENDIX 4 – Planned Movement in Reserves

Reserve	Balance at 31-Mar-18	Planned movements in year											Balance at 31-Mar-19	
		Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb		Mar
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Council Fund:	(6,500)													(6,500)
Balances held by schools for future use	(3,857)												2,525	(1,332)
Earmarked Reserves:														
Insurance Reserve	(1,594)													(1,594)
MMI Insurance Reserve	(602)												300	(302)
Health & Safety	(16)												16	-
Music Service	(124)													(124)
Education Achievement Service	(92)												92	-
Schools Redundancies	(708)													(708)
Friars Walk	(8,405)												500	(7,905)
European Funding I2A & CFW	(173)													(173)
Metro Bus	(9)												9	-
Pay Reserve	(1,418)													(1,418)
NEW - GEMS Redundancies	(78)												78	-
SUB TOTAL - RISK RESERVES	(13,219)	-	-	-	-	-	-	-	-	-	-	-	995	(12,224)
Capital Expenditure	(5,761)												1,500	(4,261)
School Works	(347)													(347)
School Reserve Other	(924)												425	(499)
Investment Reserve	(966)												475	(491)
Invest to Save	(9,557)												1,450	(8,107)
Super Connected Cities	(554)												128	(426)
Landfill (fines reserve)	(345)													(345)
Usable Capital Receipts	(8,901)												2,666	(6,235)
NEW - Streetscene Manager Support	(200)												100	(100)
SUB TOTAL - ENABLING RESERVES	(27,555)	-	-	-	-	-	-	-	-	-	-	-	6,744	(20,811)
STEP School Computers	(357)												357	(0)
Municipal Elections	(54)												(37)	(91)
Local Development Plan	(599)												101	(498)
Glan Usk PFI	(1,605)												10	(1,595)
Southern Distributor Road PFI	(44,515)												340	(44,175)
NEW - Building Control	(48)												48	-
SUB TOTAL - SMOOTHING RESERVES	(47,179)	-	-	-	-	-	-	-	-	-	-	-	819	(46,360)

Reserve	Balance at 31-Mar-18	Planned movements in year											Balance at 31-Mar-19	
		Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb		Mar
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Works of art	(21)													(21)
Theatre & Arts Centre	(232)													(232)
Cymorth Income	(33)												33	-
Blaen Y Pant Remodelling (Formerly Pupil Referral Unit)	(60)													(60)
Gypsy and Traveller Site	(7)													(7)
Homelessness Prevention	(38)													(38)
Environmental Health - Improve Air Quality	(49)													(49)
Refurbishment of a Children / Older People Homes	(62)				8			18					36	-
Apprenticeship Scheme	(84)												35	(49)
City Economic Development Reserve	(90)												45	(45)
Welsh Language Standards	(174)												60	(114)
YS Dilapidation Costs Information Shop	(41)												41	-
Port Health	(8)												(5)	(13)
Customer Relationship Management (CRM) Project	(681)												681	-
Welsh Community Care Information System (WCCIS)	(38)		36	2									38	38
NEW - Events	(190)												190	-
NEW - MTFP Reserve	(2,715)												(300)	(3,015)
NEW - Development of Leisure Masterplan	(15)												15	-
NEW - Voluntary Sector Grants	(66)												44	(22)
NEW - Bus Wifi	(35)												18	(17)
SUB TOTAL - OTHER RESERVES	(4,639)	-	36	2	8	-	-	18	-	-	-	-	931	(3,644)
RESERVES TOTAL	(102,948)	-	36	2	8	-	-	18	-	-	-	-	12,014	(90,870)